

UNIVERSITY OF NAIROBI

INTERNAL MEMO

FROM: ACADEMIC REGISTRAR DATE: 9/02/2021

TO: ALL MEMBERS OF STAFF AND STUDENTS, SCHOOL OF LAW

NOTICE OF ELECTRONIC ELECTION OF DEAN – SCHOOL OF LAW

Notice is hereby given that, the Electronic Election of Dean of the School of Law will be held on Tuesday 23rd February 2021 between 8.00 a.m and 4.00 p.m.

1. QUALIFIED VOTERS

The relevant University Statute lists those qualified to be members of the School Board, and hence eligible to vote as follows:

- (i) Dean of the Faculty/School;
- (ii) All Professors, Associate Professors, Senior Lecturers, Lecturers, Assistant Lecturers and Tutorial Fellows of the departments of the Faculty and College Librarian;
- (iii) Members of teaching staff of Departments, Institutes and Schools associated with the School and **who are teaching students in the current semester**;
- (iv) One selected student representative elected by secret ballot, from each year of study, from among full-time students of the Departments of the School;
- (v) Such other members not exceeding five in number, and not being members of the full-time academic staff of the University, appointed by Senate on the recommendation of the School Board.

2. ELECTRONIC ELECTION

- (i) The School shall prepare the voters register which will be in compliance with Statute XIX which shall include the following information on the staff/voters:
 - Name
 - Designation
 - Department
 - University email address
 - Cell phone numbers
- (ii) The link with the ballot paper shall be sent to the verified and approved members listed on the voters register
- (iii) The voting shall be conducted between 8.00 am and 4.00 pm

- (iv) The School shall organize and send out a notice and link for the special School Board at 4.30 pm on the same election day for announcement of the election results

3. PROXY VOTES

In view of the election being conducted electronically, there shall be no provision for Proxy votes.

4. ELECTION PETITIONS

Petitions against any election should be submitted to the Vice Chancellor within 48 hours from the date of the election.



**WEBUYE, H.O.D
ACADEMIC REGISTRAR**

- C.c. Vice-Chancellor
Deputy Vice-Chancellor (Academic Affairs)
Principal, CHSS
Dean, School of Law
College Registrar, CHSS
Asst Registrar, School of Law

HODW/joo